

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
November 21, 2005

PRESENT: LAURA BUONO CHAIRMAN; LEON METHOT, VICE CHAIRMAN; HELEEN KURK, SELECTMAN; DONNA M. OSBORNE, SELECTMAN; JOSEPH M. FIALA, SELECTMAN

TOWN ADMINISTRATOR: Gregory C. Begin, Interim

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Carl Knapp, Jim Thompson, Frank Campana, Forrest Esenwine, Ginger Esenwine, Chuck Metcalf, Art Siciliano, Don Hardy, Margo McLeod

6:46 Chairman Laura Buono called the meeting to order.

1. PUBLIC PARTICIPATION – Mrs. Margo McLeod informed the Board she had completed the Dunbarton Town Line. Mrs. McLeod told the Board it is very important to maintain the town lines for tax purposes. There are two markers missing and she spoke to the people over at the dam and they will replace them. Mrs. McLeod informed the Board the marker has to be in place for 60 years to be considered a permanent marker. She hasn't heard from the other bordering towns to review the markers. It was discussed Goffstown and New Boston have to contact Weare.

Mr. Frank Campana at last meeting asked for the availability of a number of extra salary amounts. Finance and Town Administrator amounts were given to Mr. Campana but not Highway. Mr. Carl Knapp said he would get together with Mr. Campana and give him an amount. Mr. Campana just wants to keep track of the money. Commented on sitting in on the setting of the tax rate said he was surprised and a little disappointed because of the comment made by Mr. Anderson in regards to building up the General Fund Balance. Mr. Campana feels the money in the General Fund should be decided upon by the tax payers. Feels it is not being up front with the taxpayers.

2. DEPARTMENT HEAD – Mr. Carl Knapp informed the Board the new well has not been drilled as of yet and the temperature has been dropping so we should turn the heat on low over at the old fire house to keep the well controls from freezing. Mr. Knapp has been in contact with the Engineers from the school and everything is set to go for the new town well which will be dug and hooked up soon in the location which was discussed. Mr. Knapp requested a brief non public to discuss the new hire.

Chairman Buono moved, Selectman Osborne seconded, to enter into nonpublic session @ 7:40 p.m. pursuant to the authority granted in RSA 91-A:3II(b). A roll call vote was taken. Vice Chairman Methot - yes; Selectman Osborne - yes; Selectman Kurk - yes; Selectman Fiala - yes; Chairman Buono - yes. Passed 5-0-0.

Chairman Buono moved to come out of non public 7:50 p.m.

Vice Chairman Methot moved, Selectman Osborne seconded to hire Justin Fitzgerald at \$12.00 an hour contingent upon satisfactory drug testing. Passed 5-0-0.

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3. PARC CHAIRMAN – Mr. Metcalf informed the Board the work is being completed down at Purington Park. Mr. Metcalf has been working with Mr. Knapp to address the drainage issue at Bolton Field so people don't have to walk through the water. Mr. Metcalf said PARC has been working on the CIP plan and has been taking pictures trying to finalize the plans at Bolton Field. PARC decided the skating rink was too much work and they will be trying to keep Chase Park plowed and keep the ice clear for public skating. Discussion on the selling of the ice skating rink. Mr. Metcalf stated Chase Park is winterized. The PARC Halloween party was a success. Worked with the BOS to define the part time Directors position. Selectman Fiala asked how they will keep snowmobiles off the ice skating area, PARC will determine the safest way.

Jan Snyder, Deputy Treasurer, introduced Mr. Bob Hatfield as the new Assistant Deputy Treasurer. Selectman Kurk questioned when the Deputy Treasurer comes back into town will Mr. Hatfield still be Assistant Deputy Treasurer. It was discussed Ms. Snyder will train Mr. Hatfield with the needed procedures. Ms. Snyder informed the Board they have a little over \$500,000 at this time and asked the Board if they would still like to put the line of credit in place.

4. ECONOMIC DEVELOPMENT CHAIRMAN – Mr. Jim Thompson told the Board most of the Economic Development meetings over the past several months have been discussing zoning laws and keeping with the cultural impact of the town. Economic Chapter in the Master Plan sets standards to appearance. The Committee is looking into the future and they will be trying to tackle Southern New Hampshire Planning and enhancing connecting the village. Mr. Thompson said there needs to be communication and agreement between the Open Space Commission, Conservation Commission and Economic Development Committee. They need to act quickly to try and determine where we need economic development to take place; speed is very important to get the plan in place and have set guidelines. Mr. Thompson said once the school is in place then they need to look into which direction to focus on. The Committee has outlined Mt. William property as a possible place for economic growth. Mr. Thompson told the Board they are mainly working on changes to the zoning, tow appearance and buffer between areas. They are working with the Planning Board and suggested some changes in the zoning for industrial, village and commercial.

5. DRIVEWAY ON TOWN RIGHT-A-WAY – Art Siciliano, representing Don Hardy lot 47.2 on River Road, said the regulation states the driveway needs to come out of the frontage of the road. Mr. Siciliano stated they would like to keep the driveway where it is because it meets the town slope. Mr. Siciliano told the Board the ZBA has asked them to come before the BOS. Mr. Knapp stated it is all a right a way and is not usable land to the town. Mr. Knapp said they do prefer the driveway be on the frontage, looking at the site, Mr. Knapp prefers the guardrail not be removed. Selectman Fiala said he is just concerned with the town's liability because of the right-a-way and is wondering what we are legally given the homeowner. Selectman Kurk asked what the town is giving away. Mr. Knapp said it is unusual to have a right-a-way like this. It was discussed the town attorney will review the plan. Vice Chairman Methot stated the ZBA didn't want to rule on this until the Selectmen approved it. It was discussed there should never be a shared driveway at this location. The Selectmen need to make a motion on the decision and then it needs to go back to the ZBA. Mr. Forrest Esenwine stated the ZBA did not vote on the issue because they were being asked to grant a variance on land that was owned by the town and they need the blessing from the Selectmen to allow Mr. Hardy to have the right-a-way. Chairman Buono asked Mr. Knapp to be involved with the dimensions so there will be no future problems.

Chairman Buono moved, Selectman Kurk seconded to grant the right a way to Mr. Hardy for the purpose of a driveway as discussed with the paperwork to be approved by the Town Attorney. Vice Chairman Methot abstained. Passed 4-0-1.

6. CEMETERY TRUSTEES CHAIRMAN – Mr. Donald Burke commented they had a good year because the lawn care service has been better than excellent and they are very happy the town decided to grant a three

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year contract. Mr. Burke informed the Board he had spoke with Bill Boisvert and apparently Cy-pres money pays for things that are above and beyond normal maintenance. It was discussed there was \$15,000 appropriated from Cy-pres and Chairman Buono is wondering if all the money was spent. Chairman Buono asked Vice Chairman Methot if they need to put in a warrant article for construction. Selectman Kurk asked about putting in a warrant article asking if the Quaker Street cemetery should be taken over by the town. Mr. Burke informed the Board vandalism has taken place up on the Mountain Road cemetery and stones were picked up off their bases and knocked over.

7. OPENING OF CABLE BIDS

Integri-sys	\$18,569
Great Northern Video	\$14,341
Walter Bouhlin	\$11,700
Access AB Kevin Long	\$9,804

All bids will be forwarded to the Cable Committee for their review and recommendation.

8. ACCEPT BIDS ON EQUIPMENT

Skid Steer at Transfer Station – Mr. Knapp recommends going with Chappell Tractor for a bid of \$20,751 after trade in amount of \$7,500 with an additional \$2,200 for the tires recommended by Mr. Knapp.

Vice Chairman Methot moved, Selectman Kurk seconded to award the Skid Steer to Chappell Tractor for \$22,951 including the solid-air cushioned tires as discussed. Passed 4-0-1 Selectman Osborne abstained.

Residential Well – Mr. Knapp stated after reading all the fine print and researching the bids he recommends going with Capital Well because their bid was very complete. Selectman Kurk asked after the town puts in the well and the warranty runs out who is responsible in the future. It was discussed the homeowner will be responsible.

Vice Chairman moved, Selectman Osborne seconded to award to the residential well contract to Capital Well for the amount of \$8,190. Passed 5-0-0.

Snowplow Equipment – Mr. Knapp recommends going with Tenco.

Chairman Buono moved, Selectman Kurk seconded to award the snowplow equipment contract to Tenco NE for \$51,694. Passed 5-0-0.

Six Wheeler Truck – Mr. Knapp recommends going with Liberty International Trucks of New Hampshire, LLC.

Vice Chairman Methot moved, Chairman Buono seconded to award the six wheeler truck contract to Liberty International for \$75,195. Passed 5-0-0.

Roll Off Container at Transfer Station – BME Engineering for a bid of \$6,550 including delivery is Mr. Knapp's recommendation.

Chairman Buono moved, Vice Chairman Methot seconded to award the roll off container contract to BME Engineering for \$6,550. Passed 5-0-0.

Discussion on bids for the Town Report and Town Mailer.

Vice Chairman Methot moved, Selectman Osborne seconded to award the Town Mailer and Town Report to Riendeau Printing for the amount of \$9197.50. Passed 5-0-0.

9. MANIFESTS

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Chairman Buono moved, Selectman Kurk seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated November 23, 2005. Passed 5-0-0.

Accounts payable	\$74,304.36
Gross Payrolls	<u>\$28,517.53</u>
Total	\$102,821.89

10. ADMINISTRATIVE REPORT

The Board briefly discussed the Health Insurance Comparison from Naomi Bolton and said they will discuss this at the next meeting.

The Board scheduled an extra meeting on December 12, 2005 at 6:30 p.m.

The Board discussed the ADS accounting software and decided it was a large expense and should be put in the budget not in separate warrant article. The Board also talked about having the companies come in and demonstrate their software and any Board member can attend if they wish. They will discuss the software further at the December 12th meeting.

Chief Begin would like to put some money aside to put a sign up at the animal control office to memorialize Bruce Benzel.

Selectman Fiala would like to create an account to restore town signs, the Board discussed this would fall under Building Maintenance. Selectman Kurk would like a sign on Rt. 114 showing where the Town Offices are.

Vice Chairman Methot asked Chief Begin about the no thru trucking on Twin Bridge Road and Duck Pond Road and told him signs need to be posted and this needs to be enforced.

It was discussed the Planning Board needs to come up with a recommendation for a representative for Southern NH Planning.

Selectman Kurk sent condolences to Bruce Benzel's family.

The Board sends good luck to Officer Moller and thanked him for the service he has given our town.

The tax rate for 2006 has been set at \$28.96. The Board voted to return \$200,000 to the taxpayers to offset taxes.

Chairman Buono moved, Selectman Kurk seconded, to enter into nonpublic session @ 9:43 p.m. pursuant to the authority granted in RSA 91-A:3II(b). A roll call vote was taken. Vice Chairman Methot - yes; Selectman Osborne - yes; Selectman Kurk - yes; Selectman Fiala - yes; Chairman Buono - yes. Passed 5-0-0.

11. ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary